



**City of Kingston
Conservation Advisory Council
420 Broadway
Kingston, NY 12401
(845) 331-1682 x. 7339**

**Monthly Meeting Minutes
City Hall Conference Room 1
May 4, 2011**

Roll Call: Meeting began at 6:39pm, officially called to order at 7:12pm

In attendance:

Board Members

Julie Noble (Chair)
Judith Deming
Elizabeth Higgins
Gregg Swanzey
Casey Schwarz

Rich Schiafo: **Climate Analyst**

Public Comment

There was no public comment

Approval of Minutes

Gregg moved and Judith seconded to accept the February 2011 meeting minutes. All were in favor. Julie mentioned that she still needs to get the January, March and April minutes from Felipa for the group to accept.

Old Business

- 1) Filling Council Vacancies: Julie will send out a press release to advertise the two vacancies that will be open on the CAC. She will mention the upcoming plans for the year, including working on NRI mapping, the Climate Smart and Green Jobs Community Action Plan process and the Conservation Guidelines development project. She will invite all prospective members to attend the June 1st meeting.
- 2) Central Hudson's Programs:
 - a. Home Energy Report: Liz received her home's energy report from CH. Having this kind of report for each Kingston resident would be helpful for the Action Plan
 - b. Commercial Lighting Program: CH pays 70%, business pays 30% to upgrade lighting, municipalities can do this at no cost. They will be auditing businesses in three districts in Kingston in the upcoming weeks. Rich distributed flyers for each council member to distribute; Julie will ask Sophie to post the link on the CAC Facebook page.
- 3) Clean Air Cool Planet, Community Catalyst Fund: Julie hasn't heard yet, but will follow up on the grant that was submitted for \$2,250 to pay to join ICLEI and pay for copying and distribution of the Action Plan and posters. Ideally we would sign on to ICLEI by June 1st. If this doesn't pan out, Gregg offered to approach the Ulster Savings Community Foundation for money. ICLEI costs \$600 annually.

- 4) Digital media: Gregg will reach out to Sophie to get the access codes to the Facebook page, as Sophie will be leaving the CAC after the June meeting to go to school. He will make initial changes to the page. Liz will reach out to Felipa re: the status of the website and about how to transition that over, as Felipa will be leaving the CAC after the June meeting.
- 5) Vice Chair Position, Term Limits: Council decided to table this discussion until a later date.
- 6) Change of Date/Time in Rules and Procedures: In order to reflect the new monthly meeting date and time, Julie made a motion and Liz seconded to officially change the time/date to the First Wednesday of the month, 6:30pm, City Hall Conference Room 1, in the Kingston CAC Rules and Procedures. All were in favor. Julie will make that change.
- 7) Secretary Position: Liz nominated herself, Julie seconded the motion, to serve as Interim Secretary until it is filled permanently, as this will be vacant when Felipa leaves. All were in favor.
- 8) CSGJC Taskforce Updates:
 - a. May create a Traffic and Transportation Sub-committee or put it under Energy, work with UCAT, DOT
 - b. Since Valeria will be away for a while, Casey said he will continue on with the Energy Sub-committee, he will also be interning with Rich for data collection for the GHG Emissions Data
 - c. Mitigation Vs. Adaptation: The Council discussed whether this plan will address both mitigation and adaptation and discussed the scope of the sub-committees. Rich mentioned that he thinks we should focus on mitigation primarily, and put in adaptation as it fits, and that ICLEI has an ADAPT planning tool. He mentioned that Emilie has an adaptation outline that may work best as it's own stand-alone document; also, perhaps the Green Economy piece might warrant being its own Action Plan
- 9) Conservation Guidelines: It was decided that the best approach is to have a special meeting to start this process. The meeting will be May 26th, Conference room 2, 6:30pm.
- 10) Ink Cartridge collection: Judith mentioned that this project is only going to be worthwhile if it is a large, concerted effort to collect large amounts of recyclables, otherwise the payback is not worth it. The group decided to have Judith donate the previously collected items and that we would end this project.

New Business

There was no new business.

Liaison Meeting Reports

Liz reported back on the Public Safety meeting and Judith reported on the Planning Board meeting

Adjournment: Liz moved, Judith seconded. Meeting adjourned at 8:35pm.

Submitted by Julie Noble